



Production Co-ordinator

- **Innovative Company**
- **Great Career Opportunity**
- **Permanent Full Time Position**

Our company is Australia's largest wheelchair accessible and specialised vehicle manufacturer. Our administration and manufacturing facilities are supported by our international sales office and assembly facilities in Kuala Lumpur, Malaysia and state of the art sales office and factory in Shenyang, China.

Due to our continued success both locally and internationally we are now seeking to expand our team of highly motivated personnel at our Milperra site to include a Production Coordinator with a trade background and previous experience in the specialised vehicle manufacturing industry or similar.

The successful applicant will be required to meet the following essential criteria:-

- Demonstrated experience in planning and scheduling within a manufacturing environment
- Experience in supervisory / management role within vehicle manufacturing industry (or similar)
- Exceptional leadership skills
- Self-motivated
- Competent computer skills
- Effective communication skills
- Knowledge and ability to implement quality controls and systems
- Experience with ISO 9001

The position reports direct to the Production Manager and duties will include:

- Managing day to day Workshop operations meeting agreed time frames
- Supervising staff to meet all production requirements
- Manage customer enquiries
- Assisting Sales department with generation of vehicle modification route cards
- Ensure compliance with ISO 9001 standards and procedures

To register your interest in this exciting opportunity please send your resume to careers@byrongroup.com.au, Fax: 02 9780 8322 or for a confidential discussion please call our Group Human Resources on 02 9780 8300.

Byron Group is an EEO employer of choice, committed to rewarding all employees with competitive remuneration and providing a safe working environment, also the opportunity to advance and excel within the company